

FFY 2020-2021 RFP RATING SHEET

Provider: _____

Program Title: _____

Technical Scoring

Question	YES	NO	Comment
Was the proposal received by the deadline?			
Were the correct number of copies of proposal received? (Original plus 1)			
One copy of current audit or Certification of Accountability?			
Were all required documents attached and signed?			

PROPOSAL EVALUATION

Scoring Key: Please mark the closest number that best rates each category, utilizing the following information:

1 = Poor # 3 = Average #5 = Excellent

Question	Comments	Value
Which TANF goal does the proposal intend to meet? Which Title XX service category does the proposal meet? How well does the proposal meet the goal/category?		
Does the Vendor have background and/or experience with a similar project? Are staff qualified? Resumes attached?		
Program Overview: How well does the proposal address target population and the referral process?		
How well does the proposal include new, creative and/or innovative ideas? Does the proposed program supplement or compliment existing programs? Is the description of the program clear?		
How well does the proposal identify a minimum and/or maximum number of participants to be served?		
Budget: Is the proposal cost-effective and represent good value? Is the budget narrative understandable?		
How well does the proposal identify project deliverables and outcomes? Does the proposal clearly state the standard to be achieved? Does each deliverable have measurable objectives? Timeframes for outcomes?		
Overall, is the proposal well written?		
Collaboration: How well does the program collaborate with other existing services and agencies?		
Evaluation: How well will the program evaluate quality and quantity of services. Will effectiveness be evaluated?		
TOTAL (Not to exceed 50)		

