

Join Our Team!

Carroll County Job and Family Services 95 E. Main St. Carrollton, OH 44615

Social Services Worker 1

Benefits to joining our team:

- **Starting rate \$18.80**
- Full-time employment
- Impressive benefit package:
*medical, dental, vision, life insurance, public retirement, and more
- 12 paid holidays
- Paid vacation days
- 15 paid sick leave days per year
- Employee Wellness Program

Position Overview:

The Social Services Worker 1 position receives and responds to requests, referrals, or complaints of adult and child abuse/neglect; completes necessary documentation including reports, forms, summaries, case notes, etc.; and gathers, analyzes, and inputs data for reporting into SACWIS and ODAPS. In addition, this position supervises parent/child visits; transports or arranges transportation for customers to various appointments; maintains case files; prepares cases for court subpoenas; and assists Social Services Worker 2s with various duties.

Minimum Qualifications:

An associate's degree in Social Work or a related field is preferred. You must be able to pass a criminal background check, drug screen, and employment reference check. You must also have a clean driving record and valid Driver's License.

How to apply:

- Mail application to:
PO Box 219
Carrollton, OH 44615
- Email application to:
carrollcountydjfs@gmail.com
- Fax application to 330-627-3904

Applications are due by 12/10/2024

Applications can be downloaded from www.carrollcountyjfs.com or picked up at Carroll County Job and Family Services or OhioMeansJobs Carroll County.